



# JCCP Board of Trustees Meetings

Date of meeting: 27<sup>th</sup> March 2024- 13.00 – 15:00

## Minutes

Paul Burgess	✓
Claire Cherry	Apologies
Alex Armstrong	Apologies
Andrew Rankin	✓
Joan Scott	✓
Caroline Larissey	✓
Dawn Knight	✓
David Sines	✓
Eddie Hooker	✓
Mary Lovegrove	✓
Paul Charlson	✓
Sally Taber	✓
John Underwood	✓
Tracey Bell	✓
Mark Mikhail	✓
Victor Ktorakis	✓
Dr Elaine Sassoon	✓
Sharron Brown	✓
Dr Martyn King	✓
Mark Hope	✓
Wojciech Konczalik	Apologies
Cheryl Pitcher	Apologies
Gillian Kennedy	Apologies
Maria Christdou	Apologies
Dr John Elder	✓

# 1. Welcome and Apologies

Apologies – see above.

# 2. Declarations of Interest

No additional declarations of interest were received.

# 3. Minutes of JCCP Board of Trustees – 7<sup>th</sup> February 2024.

The minutes were agreed.

# 4. Matters arising – DS

## a. Finance Update - PB

PB provided a summary of the latest JCCP finance position. Bank balances are currently around £104,000. Outstanding invoices are £32,500. Usual outgoings being met. There are also around £21,000 in expected invoices to be issued in relation to applications by training companies to seek approval to be admitted to the JCCP Education & Training Register.

The end of the JCCP financial year is 31<sup>st</sup> March 2024. The JCCP accountants and auditors will prepare the 2023/24 accounts for approval at the JCCP AGM on 12<sup>th</sup> June 2024. These accounts will be circulated to Trustees when available.

## b. Appraisal Sub Group

MK reported that following discussions with various regulators it was not viable for the JCCP to pursue this area of activity.

## c. Best practice in insurance

DS/EH reported on progress in establishing a group to develop good practice guidelines as part of responses to the DHSC. EH reported that a meeting is scheduled with a group of insurers to be held at HF on 9<sup>th</sup> May 2024. **Action: EH to report back at next meeting.**

#### **d. Face to Face Trustee Board Meeting – 12<sup>th</sup> June 2024**

DS indicated that this meeting would include the JCCP AGM but its primary purpose was to take a strategic look at the future direction of the JCCP in the light of the emerging licensing proposals. The meeting will be held at Harley Academy offices in central London. **Action: PB/Admin to send out details to all Trustees.**

#### **e. Complaints and Nurses**

PB/SB asked for more information from ST about complaints that related to nurse practitioners that had been notified to the JCCP complaints portal. PB/SB stressed that the BACN had recently updated its 'Code of Conduct' and took complaints very seriously. ST agreed to provide further information. **Action: ST**

#### **f. Training Companies Complaints**

ST/DK reported a surge in complaints about training companies in aesthetics. ST advised that she was working with DK and Zoe cooper to produce a campaign to publicise the challenges associated with unregulated activity. **Action: ST/DK provide a summary of key areas of complaint for the next meeting.**

#### **g. HIS Update**

DS gave a detailed briefing on issues in Scotland. Both the BACN and BCAM have become very active in this area. JE outlined the role of a very active BACN/BCAM Wats App Group who are seeking engagement with HIS on a series of matters. The major problem is the increased number of non-medical injectors operating in Scotland. Dr Elaine Sassoon raised the issue of FACES Consent providing services to this group of practitioners. DS acknowledged that the JCCP was already aware of the activities of this group. DS indicated that he has arranged to discuss these matters with colleagues in the Scottish Government. **Action: DS report back at next meeting.**

#### **h. Remote prescribing**

DS outlined a number of recent developments highlighting issues around remote prescribing culminating in a meeting with the major regulators. DS was confident that this would result in some firmer guidelines being issued by key regulators in June 2024.

## 5. Items for Approval

#### **a. Updated Risk Registers**

Agreed with a request for amendments to be made relating to:

- GDPR issues.
- Unregulated Education and Training companies.
- Updated statement on COVID.

## 6. Items for Discussion

### a. Complaints Update – ST/DK

ST reported that the number of complaints was increasing rapidly and that a report would be provided to Trustees once ready for the June meeting of the Board of Trustees. **Action: ST/DK**

### b. Complaints Portal

The excellent work undertaken by ZC was noted.

## 7. Items for Information

### Safety in Beauty

DS/CL noted that there had not been major meetings in this area but working relationships were excellent.

### Political Activity and Regulation Update

DS indicated that things were quiet on regulation and licensing in England as the DHSC was collating responses to its consultation. Latest feedback suggested that the review of the responses to the consultation would be completed by the end of March 2024. Once this has been done the results would be reviewed internally and a series of meetings could take place with key stakeholders where additional information and explanation is required. It is likely that DHSC will then publish initial results of the consultation by the end of May 2024. These results are likely to refer to findings on the treatments to be included in the green, amber and red categories and implications for supervision. MJL reported that a sub-group of the JCCP education & Training Committee was looking at areas where improvements need to be made to the existing JCCP standards and the JCCP Competency Framework and where new areas need to be included. **Action: MJL/DS report back at next meeting.** DS reported that the JCCP has responded to consultation on regulation published by the Welsh Government.

## 8. Committee Updates

### Education & Training Committee

Committee Update Sheet – noted.

Licensing Task & Finish Group – MJL reported that this group will submit its findings in May 2024. MJL noted a specific piece of work undertaken by Sally Gosling (NHSE) on ‘Credentialling’. **Action: Credentialling to be discussed at JCCP face to face meeting in June 2024.**

Webinar – Apprenticeships and Aesthetics – Well received. Noted as major area of activity for review in the future.

New Applications to Register – MJL noted an increasing number of applications coming forward for review. Latest ones included Acquisition Aesthetics and Queen Mary University of London.

CPD Task and Finish Group – AR/MJL noted that work had started in this area.

### **Marketing & Communications Committee**

Committee Update Sheet – noted.

Political manifestos – JU noted that the JCCP had only received a response from the Labour Party to its letter requesting continuing support for the licensing programme.

Other activities – JU noted that the Stakeholder Council event looking at communication and aesthetics was due to be held on 16<sup>th</sup> May 2024. Action: **Details to be sent to all Trustees – JCCP Admin.**

Social media – JU provided detailed feedback on trends.

Administration of JCCP Web Sites – PB reported that this had been taken in house with full effect by 1<sup>st</sup> May 2024. Thanks have been extended to Low and Behold and to Izzy – Admin Support. Appropriate notices have been given and agreement reached with HF to take on these functions as well as general JCCP administration of meetings and the management of JCCP social media platforms.

### **Practitioner Register Committee**

AR provided a detailed update and indicated that the Practitioner Register Programme and system was working well and that numbers had increased to 822. PSA satisfied with all procedures and JCCP work on 'equality, diversity and inclusion'.

### **Corporate Membership Committee**

Committee Update Sheet noted.

### **CAG Update**

Committee Update Sheet noted.

Progress – AR reported on excellent progress with the two main study areas – Dermal Fillers and Supervision and Oversight. Detailed papers had been prepared in both areas and now signed off by CAG. Trustees and CAG members have until 5<sup>th</sup> April to make final comments. **Action; Trustees/AR.**

## 9. CPSA Update

JCCP and CPSA to meet in May/June 2024 to review issues in relation to updating standards. **Action: DS/MM to report back to next meeting.**

## 10. Dates of next meetings

12<sup>th</sup> June 2024 – Face to Face – Harley Academy.