



# JCCP Board of Trustees Meetings

Date of meeting: 29/11/2023 13.00 – 15:00

## Minutes

Paul Burgess	✓
Kimberley Cairns	✓
Dr. Mark Mikhail	✓
Andrew Rankin	✓
Joan Scott	✓
Caroline Larissey	Apologies
Dawn Knight	✓
David Sines	✓
Eddie Hooker	✓
Mary Lovegrove	✓
Paul Charlson	✓
Sally Taber	✓
John Underwood	Apologies
Tracey Bell	✓
Mark Mikhail	✓
Victor Ktorakis	Apologies
Dr Antonis Kousoulis	✓
Sharron Brown	✓
Dr Martyn King	✓
Mark Hope	Apologies
Wojciech Konczalik	Apologies
Cheryl Pitcher	Apologies
Gillian Kennedy	Apologies
Maria Christdou	Apologies
Dr John Elder	Apologies



# 1. Welcome and Apologies

Apologies – see above.

# 2. Declarations of Interest

No additional declaration of interest were advised.

# 3. Minutes of JCCP Board of Trustees –27 September 2023.

The minutes were agreed.

# 4. Matters arising – DS

## a. Standards

DS noted that there was a need to revise the joint CPSA/JCCP standards but it has been agreed that should wait until the Government publishes its responses to the DHSC Consultation exercise which closed in October 2023 and sets new standards for the industry. Once the procedures that will be included within the scope of the new licence or referred to the CQC for action are decided then the need for updated and new standards will become clearer. **Action: Update at next meeting - DS**

## b. Finance Update - PB

PB provided a summary of the latest JCCP finance position. Bank balances were declared and are very 'healthy'. Additional income is also expected in December 2023. The cash reserves have been boosted by payments from two training companies seeking JCCP approval. There are more applications pending.

### c. Equality, Diversity and Inclusivity Data - AR

AR provided an update on processes put in place to comply with a new PSA requirement on the provision of equality, diversity and inclusion data for members of the JCCP Practitioner Register.

**Action: AR will report back on progress at next meeting.**

### d. BAAPS Notification

DS indicated that BAAPS have engaged with the JCCP and are considering a formal request to join the Trustee Board as observers. **Action: JCCP Trustees agreed. BAAPS to nominate representative.**

### e. Appraisal Subgroup

Work in progress. **Action – MK to report back at next meeting.**

## 5. Items for Approval

### a. Updated Risk Registers

Agreed subject to amendment to Patient Risk Register suggested by DK to update age restriction provision to 18 year olds as embodied in recent legislation.

## 6. Items for Discussion

### a. Corporate Membership Programme - PB

PB reported that there were no new applications for Corporate membership had been received since the last meeting but noted that discussions were taking place with various interested parties. All fees from existing members are up to date with 100% renewals.

### b. Complaints Update – ST/DK

DK reported that over 80 complaints had been referred to the ASA this month. The complaints range from issues around treatment claims, false identification as 'Doctors' and dubious claims about training companies, CPD and qualifications. ST/DK welcomed the recent ruling by the ASA on claims by training companies about CPD. DK indicated that they were awaiting a new significant statement from the ASA about the use of social media and aesthetics. DS thanked DK and ST for their considerable work and informed the Trustee Board that due to the volume of work involved on complaints DK was now being remunerated for one day a week. **Noted and Agreed.**

ST provided a comprehensive update on other areas of activity relating to complaints and indicated that she had been talking to the NMC around issues of 'remote prescribing'. ST provided a breakdown of complaints received by the JCCP for this quarter – see complaints dashboard. Key issues related to working from home in inadequate premises, mobile working, student nurses and newly graduated nurses providing aesthetics treatments with limited NHS experience. AR advised that the CAG group was currently writing a paper on 'remote prescribing'. **Action: AR report back at next meeting. DS suggested a roundtable of all the regulators to discuss these issues and advised that he had raised this request with the DHSC at his last meeting. Agreed.**

ST apologised for non-arrival of the complaints paper for the Board meeting. **Action: ST Circulate to all Trustees.**

## 7. Items for Discussion

### **Safety and Beauty**

No items referred. The JCCP noted recent appointment of Caroline Larissey as CEO of the National Hair and Beauty Federation and extended their formal congratulations.

### **Political Activity and Regulation Update**

DS provided a detailed breakdown of reactions received to the DHSC Consultation and feedback from a series of meetings that the JCCP has with the CQC and Royal College of Surgeons around the issue of redefining which aesthetic treatments might be determined as 'surgical', and which therefore might be proposed for oversight by the CQC.

DS noted that the DHSC had received nearly 12,000 responses to its consultation and was working its way through these with announcements unlikely until Spring 2024.

EH provided feedback on a new project seeking to establish best practice in insurance – **Action: EH report back at next meeting.**

## 8. Education and Training Committee Feedback

MJL provided detailed feedback on the Education & training Committee. Detailed points to note were as follows:

- Committee has expanded with strong membership.
- The recent Webinar had been well received.
- New governance rules for the Committee and its sub- committees had been developed and agreed.
- The University of Manchester has recently received approval for its master's programme on Skin Aeging and Aesthetic Medicine.
- New applications for approval were now being received at a greater pace.
- A one-day event will be held on 4<sup>th</sup> December to look at different ways of obtaining qualifications and agreeing principles for 'alternative and RPL' routes to demonstrate compliance with the new DHSC standards once they are published. **Action: MJL/DS report back at next meeting.**

DS reported that the Committee had established a new subgroup to undertake a 'Gap Analysis' of the latest JCCP/HEE Competency Framework in line with latest developments from the DHSC Consultation.

AR raised issue of numeracy of practitioners for all qualifications and practice at L4 and above. Noted. **Action: AR to liaise with MJL on this issue.**

## 9. Marketing and Communications

DS noted that JU had to attend an emergency meeting with NHS clients and was unable to attend this meeting. PB provided a brief update and indicated that the Committee was re-evaluating its work programme for 2024 linked to how to promote the JCCP position on regulation.

DS reported that the contract with Hamilton Fraser for the services provided by Zoe Cooper would be extended for a further 12 months. **Agreed. Action: PB to inform JCCP accountants and include in budget.**

PB reported that a new public facing newsletter was now being produced on a regular basis, which is well received within the sector.

## 10. Practitioner Register Committee Feedback

AR reported that numbers were now around 720 and that the Committee was functioning well and was currently completing the sampling process as agreed with the PSA.

## 11. CAG Update

AR reported that the CAG was working on a number of key areas and producing guidance documents. These included:

- Discussion document on issues around 'Supervision and Oversight'.
- Safe and effective supply of dermal fillers linked to MHRA position on POD's.
- Medicines and product Supply Guidelines for practitioners.

## 12. CPSA Update

See previous item.

## 13. Date of next meeting

7<sup>th</sup> February 2024 at 13:00.

