



# JCCP Board of Trustees Meeting

Date of meeting: 12/05/2021 13.00 – 15.00

Location: Virtual

## Welcome, Apologies and Declarations of Interest

|                   |           |
|-------------------|-----------|
| Paul Burgess      | ✓         |
| Lorna Kidd        | Apologies |
| Alex Armstrong    | ✓         |
| Andrew Rankin     | ✓         |
| Joan Scott        | ✓         |
| Caroline Larissey | ✓         |
| David Sines       | ✓         |
| Dawn Knight       | ✓         |
| Eddie Hooker      | ✓         |
| Mary Lovegrove    | Apologies |
| Paul Charlson     | Apologies |
| Sally Taber       | ✓         |
| John Underwood    | ✓         |
| Tracey Bell       | ✓         |
| Mark Mikhail      | Apologies |
| Victor Ktorakis   | ✓         |
| Alicia Greenwood  | Apologies |
| Sharron Brown     | Apologies |
| Dr Martyn King    | Apologies |
| Wendy Rogers      | Apologies |
| Michael Smith     | Apologies |
| Stacey Brazier    | ✓         |

|                   |           |
|-------------------|-----------|
| Gillian Kennedy   | Apologies |
| Kirsty Ben-Harris | ✓         |
| John Elder        | ✓         |

No additional declarations of interests were declared. John Underwood was welcomed to his inaugural meeting.

# 1. Minutes of JCCP Board of Trustees 24 March 2021

The minutes were agreed as a true and accurate record.

## 2. Matters Arising

### a. PSA Annual Review Update

DS informed the Trustees that discussions with the PSA over the Annual Renewal of the JCCP Practitioner register for 2020 had now concluded. DS reported that the PSA had met all standards and had agreed and accepted recommendations and conditions from the PSA that related to ‘plain English’ and clarity for members of the public with regard to the JCCP Website and the commitment to undertake a ‘deep dive’ on membership data to ensure that all registrant data had been collected prior to new members appearing in the practitioner register. DS indicated that this was helpful as the register had grown from around 82 to nearly 400 in a short period of time.

### b. PSA Consultation – New Structure and Fees

DS reported that the PSA had published a consultation document on the future of voluntary register’s. This had included a number of changes to its fee structure including a surcharge per registrant of £5.67 per registrant and a number of other changes with regard to payment schedules. DS reported that he had attended a number of meetings on this matter and had written to the PSA expressing concern over the impact on small registers and the lack of notice provided. DS indicated that it was a decision for Trustees as to continue with the PSA but that on balance he believed having PSA status was important for patient safety and credibility.

DS proposed that the JCCP continue its membership of the PSA programme subject to additional in year membership payments being paid in instalments during 2021/22 and that the final implications be managed by the PRIT Committee – **Agreed unanimously.**

### c. **Ten Point Plan**

DS reported an excellent response to the publication of the JCCP 10-point plan with responses now exceeding 400. All respondents were supportive of the JCCP's call for national system of licencing, oversight and regulation. The vast majority were supportive of all other recommendations with the only area of debate relating to the JCCP recommendation to make dermal fillers 'Prescription only Devices'. The following key actions were **agreed**:

- Refer the 'fillers' issue to CAG for review.
- JCCP to issue a statement and Press Release outlining responses to the 10-point plan after the closing date of 1<sup>st</sup> June 2021.

## 3. Items for Approval

### **JCCP Annual Report and Accounts**

#### **Vice Chair – Trustee Board**

DS indicated that the Annual Report and Accounts had been sent to Trustees for review prior to a formal AGM to be held before the next JCCP trustee meeting on 28<sup>th</sup> July 2021. **Noted with endorsement provided by Trustees to both the Annual Report and annual Accounts.**

## 4. Items for information

### a. **JCCP Risk Registers**

Updated registers had been sent to the PSA. **Approved.**

### b. **Insurers Project Update**

DS reported on the latest numbers on the register following the trial of the Hamilton Fraser Scheme which were very promising (now 392). The offer for existing policyholders to join the JCCP register had commenced. All internal processes and compliance checks had been approved by the JCCP Practitioner Register Committee. EH reported that work had started on a 'monthly payment scheme' to be introduced later in 2021.

### c. **Establishment of JCCP Corporate Membership Programme**

PB updated progress in this area with a number of Pharma companies and Pharmacies signed up to the Programme. It had been agreed that Year 1 would be a Pilot Year to determine the key priorities for the Programme and the services to be provided.

**Action** – Initial meeting of first partners to be held on 25<sup>th</sup> May 2021 – **Action** – **PB/DS**.

**d. Stakeholder Council**

Dates in September/October to be considered for a ‘face to face’ event subject to progress on COVID 19 – theme to be the 10 Point Plan – **Agreed**

**e. Registrant membership benefits**

DS reported that the JCCP was discussing a range of benefit options for registrant, including access to adverse data reporting and advice fora. An informed discussion followed with agreement that this matter should be considered at the next Trustee meeting.

**Agreed** – paper to come to the next meeting.

## 5. Items for Information

**a. JCCP National Campaigns**

DS reported that despite COVID there had been sustained progress in the following areas:

- **Safe products** – now the subject to a working party of CAG – report back at next meeting.
- **Mental Health Foundation** – Work has been continuing on the production of three information guides with a publication date of June 2021. The guides were targeted at young adults, parents and older adults. DK updated on some new activity in relation to disseminating ‘toolkits’ into schools and DS updated on the project with Transform developing video guidelines on consultation processes – also due in June, 2021.
- **Safety and Beauty** – CL updated on activity with the APPG which would be reporting in June 2021 and shared updated discussions amongst all the major beauty groups and federations.
- **Other matters** – A number of new areas of concern were raised by Trustees where significant issues were impacting on patient safety and where clear information for the public was required:
  - Non-surgical rhinoplasty – high risk treatment even for medical experts but being done by non-medical practitioners.
  - Reoccurrence of ‘Brazilian Butt Lift’ treatments.
- JCCP welcomed Royal Assent for the Bill dealing with invasive treatments for under 18’s. DS reported that it would now take 6 months to put the enabling measures in place.

**b. Education and Training**

**Fast Track Assessment Centre** –Project with Learna has now been launched with effect from the 1<sup>st</sup> May, 2021.

**Specialist Registry mapping** – Continuing with CPSA colleagues and completed for plastic surgery with dermatology now underway.

**Awarding Organizations Update** –VCTC and OTHM now approved.

**Applications by Education and Training providers** – A number of new applications are being considered. Report back at next meeting.

**Recruitment of Assessors** – Three new Assessors have now been recruited Nurses – Jane La Ferla and Linda Mather, Dentist – Jeremy Isaacs.

Dr Tristan Mehta and Jeremy Isaacs have been appointed as new members to the JCCP education and Training Committee.

### **c. Marketing and Communications**

#### **Re-establishment of the Committee**

The Committee is being re-established under the Chairmanship of John Underwood – new JCCP Trustee – Marketing and Communications. PB/DS to meet JU on 26<sup>th</sup> May to discuss terms of reference and membership.

#### **Consumer website**

PB reported that positive progress was being made on the consumer website – Action – Report back at next meeting.

### **d. Practitioner Register Committee**

AR provided an update on progress at the PRC. Geoff Haynes has been asked to coordinate the JCCP processes for the audit of members details as requested by the PSA. Report back at next meeting. **Action: GH/AR**

### **e. PRIT Update**

KBH updated on the activities of PRIT. Sound progress was noted with cash in the bank . The JCCP was close to reaching £60,000 in sponsorship income for 2021/22 which was 50% of the annual target. KBH and DS provided a basic update on JCCP cashflow and indicated that the JCCP was in surplus with all major commitments having now being paid.

### **f. CAG Update**

AR gave an update on current projects:

- Definition of ‘medical’ and ‘cosmetic’ treatments – completed and the results about to be published. DS congratulated AR/PC for cording this work and noted the excellent work undertaken with the MHRA, CQC, DHSC and Scottish Government. The statement will be published on the 18<sup>th</sup> May.
- Safe and ethical product supply – project started. Trustees asked that the group look in particular at how a ‘Communications Campaign’ could be developed for the general public in this area – **Action – AR/JU.**
- Dermal fillers – a new Working group and Brief to be developed linked to feedback on the 10 Point Plan – **Action – AR/PC** – Report back at next meeting.
- Insurance Standards – AR reported that this was a new project area for CAG – report back at next meeting.

**Action-** AR/PC report back at next meeting.

**g. CPSA Update**

AA provided an update on the mapping activity and also on working with Northgate on data analysis.

**h. Quarterly Complaints Update**

ST reported that she was talking to the new JCCP Administration Officer – Isabel Martin – on activity in this area. ST reported some excellent work with EHO's in Wales dealing with complaints.

## 6. Any Other Business

KBH informed members of new investigating powers being given to the Health and Safety Executive to investigate private premises – Noted.

Stacey Brazier welcomed the new appointment of JU as Chair of Marketing and Communications and requested a meeting with him and PB to discuss joint working – **Agreed – Action - PB**

## 7. Date of next meetings

28/07/2021, 22/09/2021, 24/11/2021 – 13:00 – 16.00 via Microsoft Teams