



JCCP Board of Trustees Meetings

Date of meeting: 18th September 2025 - 13.00 – 15:00

Minutes

Paul Burgess	✓
Claire Cherry	x
Victoria Brownley	✓
Andrew Rankin	✓
Joan Scott	✓
Clare Kiely	✓
Dawn Knight	✓
David Sines	✓
Eddie Hooker	Apologies
Mary Lovegrove	✓
Paul Charlson	X
Sally Taber	✓
John Underwood	✓
Tracey Bell	✓
Mark Mikhail	Apologies
Victor Ktorakis	Apologies
Dr Elaine Sassoon	✓
Sharron Brown	✓
Dr Martyn King	Apologies
Mark Hope	Apologies
Wojciech Konczalik	Apologies
Cheryl Pitcher	Apologies
Gillian Kennedy	Apologies
Maria Christdou	Apologies
Dr John Elder	✓

Kimberley Cairns	✓
Victoria Brownlie	✓
Selma Carvallo	Apologies
Vldislav Shiyanov	Apologies
Brenda McKibbin	Apologies
Amy Bird	Apologies

1. Welcome and Apologies

Apologies – see above. BAMAN representatives were in attendance at the Annual BAMAN conference

2. Declarations of Interest

No additional declarations were noted.

3. Minutes of JCCP Board of Trustees – 24th July 2025.

The minutes were agreed for the 'private Trustee meeting on 24th July and also for the standard 'Public' meeting.

4. Matters arising – DS

a. Public Interest Statement and Actions

DS noted that a response had been received from the UK Charity Commission, and this has been circulated to Trustees.

Action: Noted All Trustees.

b. Performance Appraisal

DS reported that dates had now been set for his performance appraisal of the Vice Chair and chairs of key JCCP committees.

- MK will appraise all other Trustees – **Action** – Mk to set dates by agreement.

The appraisals will consider:

- Attendance record
- Contribution to JCCP activities.
- Value of contributions.
- Development needs.

c. Complaints Portal

PB reported that a contract will be agreed this week with the consultants who are developing the JCCP complaints Portal. The brief has been developed following consultation with Trustees. The project will take around 6 weeks to complete and this will be followed by a 3-month trial period. The project will be managed by Paul Burgess/Zoe Cooper who will report directly to the JCCP Oversight Committee. PB noted that the PSA had recently published a research report on 'complaints handling' and these recommendations would be reviewed as part of the new JCCP complaints process and portal.

A further discussion took place on current trends in complaints received by the JCCP. Key points to note were:

- Complaints are not about JCCP registrants.
- There has been a reduction in complaints about advertising maybe due to a number of actions taken by the ASA.
- The importance of members of the public being educated about what to ask about practitioner qualifications and background and product sources and approvals.

d. Finance Update - PB

PB provided a summary of the latest JCCP finance position. Bank balances continue to be healthy and all items for payment have been made.

e. APPG on Beauty and Aesthetics

VB and ST reported on the recent meeting of the APPG and noted the support of Carolyn Harris MP for regulation. The key issues raised were the need for the following to be part of the Government proposals and for early action to be taken on these:

- Clear update on standards.
- Introduce an approved register of training providers and qualifications.
- Specifying insurance requirements for practitioners.
- The production of a timeline for the introduction of licensing in England.
- MHRA classification of fillers.

VB also noted that evidence was also being provided to the 'Women's and Equality Committee' who were also looking into this area. DS conformed that he and Elaine Sasson had also presented in person evidence to the Parliamentary Women and equality Committee.

5. Formal Business

a. Updated Risk Registers

DS reported that two additional risks had been added to the Risk. Agreed and noted.

6. Items for Discussion

a. Political Activity and Regulation Update

Scotland

DS reported that Scotland was on target to legislate on its proposed regulatory actions in the current Parliamentary cycle which ends in April 2026. JE noted that discussions were progressing on the inclusion of particular treatments in the Group 1, 2 and 3 categories. DS requested JE to keep him/AR and MK in the loop on this. DS also noted that he was meeting the SQA over the next few weeks.

England

DS reported the following:

- No updates on the proposals for England outlined at the last meeting.
- The JCCP was working on key areas linked to:
 - Updating clinical and education standards.
 - Education and training.
 - Insurance.
 - Procedures to be included in each category
 - Definitions of Supervision and Appropriate Professionals

Action: Update at next meeting.

b. Trustee Succession Planning

DS reminded Trustees that he had circulated a summary paper with the completion/renewal dates for Trustees under the current 3-year cycle. He also reminded Trustees that they could serve one additional 4-year period by agreement. He asked that those Trustees due for renewal in February 2026 give careful consideration as to whether they would wish to continue in their role as JCCP Trustee. This process would also be informed by the performance appraisals that were being planned.

c. UK Charity Commission Documents/Reports – Role of Trustees and Conflicts of Interest

DS indicated that it was critical that Trustees read the four circulated UK Charity Commission reports. The four documents were discussed within the context of this agenda item. It was agreed that these documents would also be part of any new Trustee Induction programme. KC suggested that all Trustees confirm they had received and read these documents. All Trustees confirmed receipt and reading of these documents.

Action: All Trustees.

7. Items for Information

None.

8. Committee Updates

Education & Training Committee

MJL provided the feedback and noted the following.

- The committee is functioning well with good attendance.
- The Committee would like to recruit another dentist with a detailed background in aesthetics. Action: All Trustees to consider and recommend if have a contact in this area.

Marketing & Communications Committee

Committee Update Sheet – noted.

JU then reported that a new committee was now in place and that at its first meeting it talked about the JCCP communications Strategy for the next 12 months. Following discussions with DS/PB it was agreed that the JCCP should be seen as positive on the recent Government actions in England and wherever possible provide additional support to the process. PB provided an update on recent actions undertaken by ZC in her role as marketing and communications support to the JCCP.

Practitioner Register Committee

Committee Update Sheet – noted.

AR provided a detailed update and indicated that the Practitioner Register Programme and audit system was working well and that numbers had now reached 1,129. The JCCP is actively undertaking the renewal/sampling process with members, auditing the register and providing EDI data as required by the PSA.

Corporate Membership Committee

Committee Update Sheet – noted.

This Committee met recently and received a paper on the future role of the Committee and its governance. This paper was approved and clearly set out roles and responsibilities between this committee and the Oversight Committee. AR requested that he be kept informed about actions in this Committee as they overlapped with discussions in CAG. **Agreed.**

CAG Update

Committee Update Sheet noted.

AR reported that this group was very active with discussions with the MHRA on many levels. Key work areas now included:

- A review of PRP and its classification under regulatory proposals.
- Meetings with the MHRA to discuss recent CAG reports.
- A review of research and options for the development of a new project looking at tools for the psychological assessment of patients receiving aesthetic treatments.

Oversight Committee

Committee Update Sheet – noted.

Minutes were noted. PB indicated that the last meeting had been purely focussed on the development of the new @Complaints procedure and Portal'. DS requested that the next meeting of this Committee be scheduled for before the next Trustee Board on 27th November 2025. Agreed.

Action: MK/PB/Meera.

9. CPSA Update

CK reported that the CPSA review of clinical standards was now underway. Experts had come forward to help in this area. There would now be a three-stage process:

1. Key experts first draft
2. Draft sent to wider group.
3. Final revision and approval by CPSA.

Currently reviewing standards linked to lasers and light, infusions and PRP.

Action: CK report back on progress at next meeting.

10. Any Other Business.

ST and ES noted recent developments at the Royal College of Surgeons with regard to 'certification' but noted that nothing as yet had been introduced.

Reported that the JCCP and CPSA jointly hosted a successful online Stakeholder Council meeting on the 15th September, 2025.

11. Dates of next meeting

27th November at 13.00.