



JCCP Board of Trustees Meeting

Date of meeting: 20/01/2021 13.00 – 15.00

Location: Virtual

Welcome, Apologies and Declarations of Interest

Paul Burgess	✓
Lorna Kidd	✓
Alex Woollard	Apologies
Andrew Rankin	✓
Joan Scott	✓
Caroline Larissey	✓
David Sines	✓
Dawn Knight	✓
Eddie Hooker	✓
Mary Lovegrove	Apologies
Paul Charlson	✓
Sally Taber	✓
Anne McNall	Apologies
Tracey Bell	✓
Mark Mikhail	Apologies
Victor Ktorakis	Apologies
Alicia Greenwood	✓
Sharron Brown	✓
Amy Senior	✓
Wendy Rogers	Apologies
Michael Smith	Apologies
Stacey Brazier	Apologies

Kirsty Ben-Harris	✓
John Elder	✓

No additional declarations of interests were declared.

1. Minutes of JCCP Board of Trustees 20 November 2020

The minutes were agreed as a true and fair record.

2. Matters Arising

a. JCCP Vice Chair appointment

DS reported that he was considering several recent applications for this post and would report back at the next meeting of the JCCP with a potential proposal - **Action – DS**

b. PRIT Committee

No progress has been made on recruiting external members to join this important Committee. It was agreed that in the interim the following people would be asked to become members of PRIT, chaired by KBH (TB, EH, ST, PB) and that a meeting be held before the next Board meeting to discuss financial sustainability - **Agreed - Action – KBH/PB**

c. Trustee Skills Audit

DS informed the Trustees that responses to the 'Trustee Skills Audit' had been excellent with just a few remaining. DS asked Trustees who had not completed the form to send to the following address ASAP:

admin@jccp.org.uk

Action – Admin/PB

d. JCCP Position – Part B Register

Press Release now completed and has been

3. Items for Approval

a. JCCP Trustee appointments

BACN representative – Sharron Brown is now a full voting trustee of the JCCP.

BCAM representative – John Elder was welcomed as the BCAM voting Trustee on the Board.

4. Items for information

a. JCCP Risk Registers

DS reported that there had been no changes since the last meeting.

b. Insurers Project Update

EH reported on the latest numbers on the register following the trial of the Hamilton Fraser Scheme which were very promising. AR reported that the JCCP PRC Committee had reviewed this pilot project and agreed to proceed to the next stage which was to make the offer to join the JCCP register to all existing policyholders.

Action – EH/AR - Proceed to the Stage 2 plan as soon as possible to be effective from 1st March 2021.

DS reported that a new Insurance Company – MRSLS had joined the JCCP Insurers Membership Scheme.

It was agreed that the insurers incentivisation scheme should remain open for new applicants post December 2021 on the basis of individual merit as approved by the PRC.

Action – DS to report on progress at the next meeting.

c. Establishment of CAG and priority projects

PC and AR reported on the excellent progress made by the newly formed CAG. Priority projects at the moment are:

- Definition of 'medical' and 'cosmetic' treatments.
- Safer products.

DS thanked all of those colleagues who had joined CAG which was now a highly influential body.

Action – PC/AR/AS – Issue press release and Article on the formation of the CAG, membership and terms of reference.

d. JCCP Corporate Membership Programme

PB outlined the reasoning behind the development of a JCCP Corporate membership programme and outlined the rationale for genesis of the same. Consultation with regard to proof of concept is now taking place with a number of corporate organisations involved in aesthetics.

Action: PB - Detailed proposals to be presented to the next meeting.

5. Items for Information

a. JCCP National Campaigns

DS reported that despite COVID there had been sustained progress in the following areas:

- **Mental Health Foundation** – Work continuing on information guides with a publishing date of June 2021.
- **Safety and Beauty** – CL reported that a consultation process had begun with beauty organizations on the definitions of medical and cosmetic treatments. This work stream group continues to meet on a six weekly basis.

b. Education and Training

DS reported that AMcN has sent apologies for this meeting and advised that he had completed a full review of activity with AMcN and would provide an update. DS also reported that AMcN had indicated that once she had completed her full 3 year term as a JCCP trustee in March 2021 she would be standing down from all roles at the JCCP. DS and the Board asked that its thanks to AMcN be recorded for the major contribution that she had made during her term of appointment with the Council, spanning five years. DS reported that he was having discussions regarding the appointment of a new Chair for the JCCP Education and Training Committee and would report back to the next Trustee meeting on plans for succession.

Action: DS to report back to next Board meeting on progress with regard to role of Chair JCCP Education and Training Committee.

DS then provided an update on key activities of the Education and Training Committee:

Fast Track Assessment Centre – Agreements being finalised – DS requested that the Education and Training Committee be given delegated authority to complete this process – **Agreed** - will launch pilot project in Spring/Summer 2021.

Specialist Registry mapping – Continuing with CPSA colleagues.

Awarding Organizations Update – Approvals continue to be progressed for VCTC and OTHM.

A new MoU with specific condition relating to the scope of approved JCCP activity has been agreed with Qualifi – Action – DS - Report back at next meeting.

Applications by Education and Training providers – All completed. None are outstanding.

UKAS – No change

Recruitment of Assessors – Continuing.

c. Marketing and Comms

Consumer website

AS reported that positive progress was being made on the consumer website – Action – Report back at next meeting.

JCCP 10 Point Plan

AS outlined the concept and content of the JCCP 10 Point Plan which will integrate and consolidate all of the action areas that the JCCP felt were required to move the aesthetic sector forward with regard to regulation and oversight. Trustees were given a copy of the initial publicity material but asked to retain this as confidential prior to the completion and publication of a marketing/communications plan starting in early February. DS reported that there would be a series of supplementary statements supporting each part of the 10 Point Plan.

Action – AS to lead the launch of the 10 Point Plan.

d. Practitioner Register Committee

AR provided an update on progress at the PRC. AR noted issue around delays in the sampling process for registrants due to COVID. Trustees agreed to support the postponement of the 2020/2021 sampling exercise until the next reporting year subject to PSA agreement **Action: DS/AR** to review and discuss with the PSA.

e. PRIT Update

DS thanked KBH for her report on the activities of PRIT. Sound progress was noted.

f. CPSA Update

No report at this meeting.

Quarterly Complaints Update

ST presented an excellent summary of activity in this area.

6. Any Other Business

DS reported that the JCCP was 'cash positive' with all commitments met.

7. Date of next meetings

24/3/2021 – 13:00 via Microsoft Teams