



JCCP Board of Trustees Meetings

Date of meeting: 23/03/2022 13.00 – 16:00

Minutes

Paul Burgess	✓
Claire Cherry	✓
Alex Armstrong	Apologies
Andrew Rankin	✓
Joan Scott	✓
Caroline Larissey	✓
David Sines	✓
Dawn Knight	✓
Eddie Hooker	✓
Mary Lovegrove	✓
Paul Charlson	Apologies
Sally Taber	✓
John Underwood	Apologies
Tracey Bell	✓
Mark Mikhail	Apologies
Victor Ktorakis	✓
Alicia Greenwood	Apologies
Sharron Brown	Apologies
Dr Martyn King	✓
Wendy Rogers	Apologies
Michael Smith	Apologies
Stacey Brazier	✓
Gillian Kennedy	Apologies
Kirsty Ben-Harris	✓
John Elder	✓

1. Minutes of JCCP Board of Trustees –26 January 2022.

The minutes were agreed with the following amendment from CL:

CL reported that the Safety in Beauty Group had been actively engaged regarding the latest developments in legislation, also the Beauty Industry group have formed a new task and finish group with a separate chair to specifically look at issues associated with the possible introduction of a 'National Licensing Scheme' for non-surgical treatments. **Action: CL** to report back at next meeting.

2. Matters arising – DS

a. JCCP/Ace Flyer

The flyer has been designed and agreed. DR King reported that it was now being used and sent out to all new ACE members.

b. JCCP Stakeholder Council

DS reported that the date had been set for 11th July 2022 at 14.00 – 16.00 and that the event would be virtual. The event would be chaired by Dr Tamara Griffiths and would focus on the Government proposals for regulation in the sector.

3. ITEMS FOR APPROVAL

a. JCCP Annual Report

DS indicated that the JCCP Annual Report for 2021 had been completed and circulated to Trustees for final comments. It had also been sent to the PSA as required under the conditions of the Practitioner Register. DS indicated that the Annual Report would then be included in the JCCP published accounts for 2021 and the final document would be approved at the JCCP AGM later in 2022. **Action: DS/PB**

b. JCCP Fundraising Strategy

KBT reported that this has been discussed and agreed by PRIT. Approved.

4. Items for Discussion

a. Risk Register - DS – see attached

Noted and approved.

b. JCCP financial Position – March 2022.

KBH indicated that that the PRIT Group had reviewed the JCCP financial position as of March 2022 and that there were already adequate funds to meet all current expenditure requirements and those projected for the financial year 2022 (1st January – 31st December). DS proposed that a honorarium payment be considered by the Trustees to recognize the extensive work undertaken by the JCCP Patient Representative – Dawn Knight. Agreed unanimously. PB to organize a ‘one-off payment of £500 to DK with JCCP accountant. **Action: PB.**

c. Insurers Charter

Publication noted. Now remove from future agendas.

d. Corporate Membership Programme (CMP) Update

PB reported that Irwin Mitchell had now agreed to join the CMP as part of a broader sponsorship package for the JCCP. The CMP Group met recently and agreed that priorities for 2022 would be agreed at the next meeting in the light of the national announcements around regulation. **Action: PB** to chase up and report back to next meeting.

e. Complaints Reporting and Review

ST reported on the significant growth of complaints driven in many cases by social media and advertising and highlighted a number of very disturbing cases. A detailed discussion took place over the JCCP approach to managing the receipt of so many complaints. The new JCCP Subgroup has now been set up to review complaints and establish a procedure for determining if the JCCP should investigate further. The group is chaired by Sally Taber and includes Tracey Bell, Ross Walker and Dawn Knight. **Action: ST** to report back at next meeting.

Some very big cases were highlighted by ST involving remote prescribing activity by nurses and doctors. All agreed that these matters should be reported to the GMC and the NMC. **Action: ST.** ST to circulate information to BACN and BCAM for review. **Action: ST.**

TB reported back on work she had specifically undertaken with regard to ‘rogue’ training companies providing L7 training and qualifications. DS thanked TB for this and asked for a more detailed report at the next meeting. **Action: TB.**

DS reminded the Trustees that under no circumstance must individuals or companies/entities be identified at Board meetings or externally unless investigations had been completed and the results published by the ASA and/or regulators. **Agreed.**

JE highlighted major issues around the use of Hyaluronidase by non – prescribers. **Noted.**

f. Patient Survey

DK gave an update on the status of the patient surveys being carried out by herself and 4 other patient groups looking at issues surrounding surgical and non-surgical treatments. **Action: DK** to report back at next meeting.

g. Regulation

DS gave a detailed update on the recent Government announcements about regulation and the proposed additional amendment to be included in the health and Social Care Bill 2022. DS referred members to the session held by the JCCP Education and Training Committee that had been recorded. **Action: IM** to sort out and send link to Trustees.

DS reported that he was meeting with the CPSA to discuss the issue of the updating of the CPSA standards and how this process would relate to the Government announcement on consultation. **Action: DS** to report back to next meeting.

CL asked that it be noted that the organization that she represents did not accept the JCCP position with regard to who should be able to deliver L7 non-surgical procedures (injectables and fillers). DS accepted that this was the position always adopted by CL but that the JCCP position in this area would not be changing unless required to by new Government legislation. JS indicated that she was in support of the JCCP position.

DK gave an update on progress with the 'Online Harms Bill' in Parliament. **Action: DK** report back at next meeting.

h. Trustee Vacancy – Patient member

No progress has been made on this matter.

5. ITEMS FOR INFORMATION

JCCP National Campaigns – 2021 – CL/DS

- **'Safety in Beauty'**

CL reported that there had been no notable activity in this area since the last meeting other than the establishment of a Task and Finish Group to look at the potential impact of a national Licensing system on the beauty sector. **Action: CL** to report back at next meeting.

- **ACE Partnership Activities**

MK reported back that the ACE Group had strengthened its rules with regard to members training non-medical practitioners and had sought the support of the JCCP, BACN and BCAM on this.

- **PSA Annual Review**

DS reported that this process was now taking place and that he had submitted all appropriate documentation to the PSA. **Action: DS** report back at next meeting.

6. Education and Training Committee Feedback

MJL reported that the Education and Training Committee still had vacancies and was continuing to look for new members. **Action: MJL**

MJL noted the successful role out of the workshop on education and training and the potential impact of new regulation. Ds thanked MJL and all involved for a successful event attended by over 80 people.

MJL reported more interest in operating JCCP Fast Track Training Centres. **Action: MJL** to report back at next meeting.

DS indicated that the JCCP would not be reviewing its Competency Framework until such times as the DHSC position on national standards became clearer.

7. Marketing and Communications

Consumer website Update - PB indicated that this was progressing well and was on target for a launch on 7th May 2022 at the Beauty Uncovered Trade Show. This is a new Trade Show developed by the Aesthetics Journal and Easyfair to raise public awareness of issues around aesthetic treatments **Action: PB** to provide details to Trustees.

Consumer Narrative – Now updated by JU: **Action: Trustees** to send any comments to JU.

Media Training – JU has offered two new dates – May 12th and May 26th. All of those who have previously requested training will be contacted by JU/IM. Andrew Rankin, Tracey bell and Victor Ktorakis asked to be added to the list to attend. **Action: JU/IM**

8. Practitioner Register Committee Update

AR reported that the PRC was functioning well and that registrations had now reached 726 and was growing at around 25 per month.. AR advised that the PRC was also in the process of completing its audit requirements as included in the PSA approval process.

AR informed the Trustees that the member of staff at Hamilton Fraser who was managing the JCCP Practitioner Register was moving to another position within HF. DS asked that AH be informed of the huge thanks from the JCCP for doing such a brilliant job. **Action: DS.** EH assured the Trustees a replacement has been found and trained up.

9. PRIT Update

KBH reported that the PRIT Committee had met this morning prior to this Trustee meeting and minutes would be circulated for discussion at the next Trustee Board meeting. **Action: KBH**

KBH also referred to Item 4 where the discussion on the JCCP Fundraising Strategy and Financial Review had taken place.

10. CAG Update

AR reported that the CAG Group was now being very well attended and was focussing in the following areas:

- JCCP prescribing Guidelines.
- Definition of 'medical' and 'cosmetic' treatments in law.
- Use of of unlicensed medicines.
- Energy based devices.
- Adverse event reporting.
- Product supply and parallel reporting.
- A new group had been set up to look at issues relating to a National licensing Scheme.

Action: AR to report back at next meeting.

11. CPSA Update

DS reported that discussions were being held with the CPSA regarding starting a review of existing modality standards and some new ones in 2022.

12. Any Other Business

PB indicated that he had been informed of one other item of AOB and that this should be discussed in the absence of the Chair – DS. DS agreed and left the meeting.

Chair's Allowance

The matter of payment for the role of Executive Chair and Registrar was raised. PB informed the Trustees that under the JCCP charitable constitution there was a provision agreed that the role of Chair could be recognized with an annual payment of £15,000.

DS had never made a claim under this provision. The Trustees recognized the enormous workload being undertaken by DS and indicated that if the financial position allowed then a payment should be agreed. PB indicated that the budget position was healthy and that if the Trustees wished they could authorise a payment for the year ending December 2021.

MJL proposed that a payment of £5000 be made to DS in recognition of his work throughout 2021. This proposal was seconded by MK (Vice Chair). The proposal was carried unanimously. **Action: PB** to inform the JCCP accountants of the decision and DS to provide an invoice.

13. Dates for future Trustee Board meetings:

13th July 2022.