



JCCP Board of Trustees Meetings

Date of meeting: 24th July 2025 - 14.00 – 15:30

Minutes

Paul Burgess	✓
Claire Cherry	Apology
Victoria Brownley	✓
Andrew Rankin	✓
Joan Scott	✓
Clare Kiely	Apologies
Dawn Knight	✓
David Sines	✓
Eddie Hooker	✓
Mary Lovegrove	Apologies
Paul Charlson	X
Sally Taber	✓
John Underwood	✓
Tracey Bell	Apologies
Mark Mikhail	Apologies
Victor Ktorakis	Apologies
Dr Elaine Sassoon	✓
Sharron Brown	Apology
Dr Martyn King	✓
Mark Hope	Apologies
Wojciech Konczalik	Apologies
Cheryl Pitcher	Apologies
Gillian Kennedy	Apologies
Maria Christdou	Apologies
Dr John Elder	✓

Kimberley Cairns	✓
Victoria Brownlie	✓
Selma Carvallo	✓
Vladislav Shiyonov	✓
Brenda McKibbin	✓
Amy Byrd	✓

1. Welcome and Apologies

Apologies – see above.

2. Declarations of Interest

No additional declarations were noted.

3. Minutes of JCCP Board of Trustees – 22nd May 2025.

The minutes were agreed. It was noted that Kimberley Cairns and Brenda McKibbin were in attendance. Apologies for missing these names out.

4. Matters arising – DS

a. Succession Planning

MK summarised the note prepared by the Oversight Committee on succession planning. It was noted that all Trustees and Chairs had been asked to indicate to DS their intentions by September 2025 as a number were coming up for renewal in early 2026. **Action: All Trustees.**

b. Performance Appraisal

DS referred to the document circulated to Trustees with proposals on performance appraisal. In summary:

- DS will appraise all Committee Chairs
- MK will appraise all other Trustees.

The appraisals will look at:

- Attendance record
- Contribution to JCCP activities.

- Value of contributions.
- Development needs.

DS/MK confirmed this will be 'light touch' appraisal as it is recognised that all Chairs and Trustees are volunteers and have many other outside interests.

Action: DS/MK/PB to establish a timetable and ask Chairs and Trustees for availability.

c. Complaints Portal

PB reported that detailed brief is being prepared for the development of a JCCP Complaints Portal. All aspects of the new 'Complaints Process' are being managed through the JCCP Oversight Committee. Included in this programme is the establishment of a JCCP Independent Complaints Committee. Discussions have already been held with all current JCCP Trustees who have been involved in handling complaints. It was noted that the proposed processes will be considered as part of a 'pilot project' and be reviewed as the project progresses.

It was noted that a number of JCCP stakeholders also collect complaints data and where possible these should be brought together. **Action: PB/ZC** to investigate.

d. Finance Update - PB

PB provided a summary of the latest JCCP finance position. Bank balances are healthy and all items for payment have been made.

5. Formal Business

a. Updated Risk Registers

DS reported that some additional risks had been added to the Risk Registers. Agreed and noted.

6. Items for Discussion

a. Political Activity and Regulation Update

Scotland

DS reported the following:

- A bill to regulate non-surgical procedures will be introduced in Autumn 2025.
- A key element of the Bill will be a clear definition of 'healthcare professionals' with continuous discussions taking place on this issue with various regulatory bodies.
- Mention has also been made of a new provision under Brexit legislation to ensure cross border agreements across all UK sovereign countries (UKIM). The JCCP has identified the need for one universal set of 'Education and Training Standards'.

England

DS reported the following:

- The Government has signed off the response to the consultation in England on regulation of non-surgical procedures and this is now with the Government's communication office.

Remote prescribing

DS noted the recent statement by the NMC on RP which was welcomed by all. JCCP and BAMAN are discussing the option of providing guidelines in this area for nurses.

Holding Stock by Nurses

JCCP and BAMAN are pushing the Government to introduce an amendment to the Medicines Act to allow nurses to hold stock for emergency purposes.

M of U

DS reported that a new M of U has been signed with BAAPS and one is about to be signed with Ofqual.

7. Items for Information

None.

8. Committee Updates

Education & Training Committee

DS gave feedback as MJL had sent apologies for this meeting.

- The committee is now reviewing the BAMAN Competency Framework against the JCCP Competency Standards.
- One new training company and one new training qualification is being evaluated to see if they can join the JCCP Education and Training Register.

Marketing & Communications Committee

Committee Update Sheet – noted.

JU then reported that a major review was taking place on the structure, role and membership of MARCOM with a view to holding less meetings and separating out strategic discussions and practical help with JCCP MARCOM activities. A questionnaire has gone out to all members asking for views on these changes.

PB reported that the 'day to day' marketing and communication activities were growing rapidly with the successful introduction of PODCASTS and increased posting across all social media sites.

Practitioner Register Committee

AR provided a detailed update and indicated that the Practitioner Register Programme and audit system was working well and that numbers had now reached 1153. JCCP is actively undertaking the renewal process with members, auditing the register and providing EDI data to the PSA.

Corporate Membership Committee

This Committee met recently and received a paper on the future role of the Committee and its governance. Comments have now been received from all members. Suggestions have been made on how to improve processes to manage potential 'conflicts of interest' and a new process has been agreed passing the responsibility for membership applications to the JCCP Oversight Committee. The Trustees were asked to approve all changes. **Agreed.**

CAG Update

Committee Update Sheet noted.

AR reported that this group was very active with discussions with the MHRA on many levels. Key work areas now included:

- A review of PRP and its classification under regulatory proposals.
- Manufacturer statements on 'off label' use of products.
- Meetings with the MHRA to push for the recategorization of derma fillers.
- Joint working with BAMAN on guidelines for remote prescribing after the NMC recent announcement.
- A review of research and options for the development of a new project looking at tools for the psychological assessment of patients receiving aesthetic treatments.

AR also noted that a new M of U had been signed with the MHRA.

Oversight Committee

Minutes were noted.

9. CPSA Update

DS reported that the CPSA was becoming very active as it started to look at updating its standards framework. DS welcomed contributions from Trustees and nominations of other experts who could assist in the process. Areas being given major consideration include standards linked to laser and light, IV infusions and PRP.

It was noted that issues around 'Weight Loss Injections' had now been referred to NICE.

10. Any Other Business.

JE reported on the extensive activities in Scotland on social media by those opposed to regulation and that this had been reported to META.

11. Dates of next meetings

18th September, 27th November. All at 13.00.