



# JCCP Board of Trustees Meetings

Date of meeting: 27/09/2023 13.00 – 15:00

## Minutes

Paul Burgess	✓
Claire Cherry	Apologies
Alex Armstrong	Apologies
Andrew Rankin	✓
Joan Scott	✓
Caroline Larissey	✓
Dawn Knight	✓
David Sines	✓
Eddie Hooker	✓
Mary Lovegrove	✓
Paul Charlson	✓
Sally Taber	✓
John Underwood	✓
Tracey Bell	✓
Mark Mikhail	Apologies
Victor Ktorakis	✓
DR Antonis Kousoulis	Apologies
Sharron Brown	✓
Dr Martyn King	✓
Mark Hope	✓
Wojciech Konczalik	✓
Cheryl Pitcher	✓
Gillian Kennedy	Apologies
Maria Christdou	Apologies
Dr John Elder	✓

# 1. Welcome and Apologies

Apologies – see above.

# 2. Declarations of Interest

No additional ones were provided.

# 3. Minutes of JCCP Board of Trustees –27 July 2023.

The minutes were agreed.

# 4. Matters arising and new reports – DS

DS indicated that this meeting would focus specifically on the formulation of the JCCP's response to the recently published DHSC consultation on licensing. Key updates on JCCP operation business will also be covered. The JCCP would return to its normal agenda structure at the next meeting.

## a. Finance Update - PB

PB provided a summary of the latest JCCP finance position. Bank balances are currently around £100,000 with donations from three corporate partners totalling £26, 250 to be paid in October and November 2023. The usual JCCP recurrent outgoings totalling around £6,000 per month will be deducted. A payment is also due to be paid to the PSA of £3,750. The JCCP Trustees noted the position.

## **B,C,D Education & Training Committee Updates**

MJL provided an update on developments involving the JCCP Education & Training Committee:

- There had been recent interest from four new education and training providers in seeking approval from the JCCP. The Education and Training Committee is currently actively evaluating a full application from Manchester University with 3 other applications at the point of being submitted.
- The Education & Training Committee has now established a new Task & Finish Group to undertake a gap analysis of the current JCCP Competency Framework (2018) and potential routes to qualification. This group is being chaired by Juliet Anderson and will report by January/February 2024. **Action: DS to discuss with CPSA.**
- MJL advised that revised Terms of Reference had been agreed for the Education & Training Committee. These were noted. MJL sought the Trustee Board's endorsement of a new 'accountability and reporting' – 'governance' graphic. This was accepted by the Trustee Board.
- Following a discussion, the Trustee Board agreed that all recommendations presented by JCCP Sub Committees and Task & Finish Groups were subject to final approval by the Trustee Board.

### **e. Equality, Diversity and Inclusivity Data Collection – AR**

AR provided an update on processes put in place to comply with a new PSA requirement on the provision of equality, diversity and inclusion data for members of the JCCP Practitioner Register. A detailed discussion took place on how this data would be used to reflect and improve upon current and future practice/operational matters. **Action: AR/S. Brown to meet separately to discuss.**

### **f. JCCP Operational Plan**

DS indicated that this plan had now been adopted subject to the final comments from Trustees being included.

## 5. JCCP Trustee Communication Guidelines

DS reported that since the publication of the DHSC Consultation paper on licensing different social media channels have misinterpreted the position of the JCCP and that he has had to respond to clarify the status of the JCCP in this process. DS asked that Trustees consider carefully, any communication they make as a JCCP Trustee and to ensure that it is in line with the current agreed Board position. The request was noted by all Trustees.

## 6. Items for Discussion – DHSC Consultation Paper on Licensing

DS reported that the JCCP had completed a series of actions to coincide with the release by DHSC of the first consultation document on licensing which at this stage has focussed on:

- A traffic light system for classifying treatments according to patient safety risk, complexity and potential for complications.
- Request to seek feedback on whether any procedures have been omitted from the proposed 'list' of treatments to be included in the scope of the new license and whether any procedures should be moved 'between categories'.
- A recommendation with regard to restricting licensed procedures provided to over 18 year olds.
- Request for further thoughts on regulation and licensing.

DS informed the Trustees that the JCCP had produced the following documents/media which had been made widely available:

- Press release.
- JCCP Guidelines on the consultation document.
- A list of FAQ's and responses.
- A video outlining the content of the consultation document.

The JCCP is also attending and speaking at a series of national events and conferences to raise awareness of the consultation and key public safety/safeguarding issues to be considered. These matters will also be explored further at the JCCP/CPSA 'Stakeholder Meeting' on 6<sup>th</sup> October 2023.

DS invited AR to consider each of the three 'traffic light' categories and to facilitate discussion amongst Trustees. Trustees presented specific comments regarding specific procedures and their proposed allocation to the three designated categories. These responses have been recorded by DS/AR and will be considered when preparing the JCCP response submission.

JCCP Trustees also raised some fundamental issues that were noted. These matters will be considered to inform the drafting of the JCCP response:

- The relationship between CQC and licensing if some of the more advanced and higher patient risk treatments are deemed to be included in the red category.
- Definitions of who are registered Health Care practitioners and non-healthcare practitioners.
- The degree, definition and type of supervision required in the amber category if it proceeds.
- The need to differentiate and define dermal filler treatments regarding risk, invasiveness and complexity.
- The impact of manufacturers definitions of products on the licensing structures.
- The need for clearer definitions of different levels of laser treatments and patient risk.
- The importance of clear enforcement procedures and clarification of the role of Environmental Health Officers and subsequent sanctions.
- The relationship between any recommendations made by DHSC on licensing and existing legislation specifically related to regulated Health Care Practitioners and the CQC.
- Critical role of prescribers and required prescribing practice in the process.
- Consideration of the formulation of a pathway for non- health care practitioners to move through the proposed treatment structure.

DS/AR noted the comments and responses presented and proposed by Trustees and indicated that they would be utilised to inform the production of the JCCP's response to the DHSC Consultation

prior to the required final submission date of the 28<sup>th</sup> October 2023. It was also noted that individual organizations and companies would submit their own views to the DHSC separately.

## 7. Date for future Trustee Board meetings:

29<sup>th</sup> November 2023 at 1300 – 16.00 – by Microsoft Teams

## 8. Any other business

DS reported that BAAPS – a professional association for aesthetic and reconstructive surgeons had requested to attend JCCP Trustee meetings in a non-voting role. **Action: Agreed DS to inform BAAPS of the decision.**