



JCCP Board of Trustees Meeting

Date of meeting: 28/07/2021 13.15 – 16.00

Location: Virtual

Prior to the Trustee Board meeting the Board received a presentation from CDM with regard to the new JCCP Consumer Website JCCP&me. In addition to Trustees this session was attended by representatives from CDM and Zain Bhojani (Church Pharmacy).

CDM provided an excellent presentation outlining the adoption process that they had used to design and develop new JCCP consumer website. Following the presentation, the following was agreed:

1. CDM to purchase all linked domain names.
2. Website colours and format to be reviewed to ensure that is clearly distinguishable from any competitor websites.
3. The brand to be 'JCCP&me'.
4. The JCCP Marketing and Communications Committee to lead on interaction with CDM to complete the site.
5. CDM to draw up a detailed list of content requirements for the site and send to Paul Burgess – JCCP Executive Support.
6. Paul to circulate a request to Trustees to seek content.
7. Site to be launched January 2022.
8. Initial actions to be reviewed at the next MARCOM meeting on the 1st September 2021 – JCCP Admin to be invited CDM to the meeting.

Welcome, Apologies and Declarations of Interest

Paul Burgess	✓
Lorna Kidd	Apologies
Alex Armstrong	Apologies
Andrew Rankin	✓
Joan Scott	✓
Caroline Larissey	Apologies
David Sines	✓
Dawn Knight	✓
Eddie Hooker	Apologies
Mary Lovegrove	✓
Paul Charlson	Apologies
Sally Taber	✓
John Underwood	✓
Tracey Bell	✓
Mark Mikhail	Apologies
Victor Ktorakis	✓
Alicia Greenwood	Apologies
Sharron Brown	✓
Dr Martyn King	✓
Wendy Rogers	Apologies
Michael Smith	Apologies
Stacey Brazier	Apologies
Gillian Kennedy	Apologies
Cara Smart (for Gillian Kennedy)	✓
Kirsty Ben-Harris	✓
John Elder	✓

No additional declarations of interests were declared.

1. Minutes of the JCCP Board of Trustees 12 May 2021

The minutes were agreed as a true and accurate record subject to an amendment to the final AoB item which should have read 'the HSSIB Bill – Health Services Safety Investigation Branch' – not (the 'Health and Safety Executive').

2. Matters Arising

a. PSA Annual Review Update

DS informed the Trustees that the JCCP had now submitted the PRC Audit Report to the PSA. DS indicated the register had grown to 550.

b. PSA Consultation – New Structure and Fees

DS reported that the JCCP had informed the PSA that the proposed new fee structure and proposed payment by instalments had been agreed by the JCCP. Under the new proposals the JCCP will need to pay an additional £3,500 in 2021/22. The main annual renewal fee will then be due again in April 2022.

c. Trustees

DS reported that Lorna Kidd had now formally resigned as a Patient Trustee from the JCCP Board. DS invited DK to identify another Patient Representative for the Board and asked all Trustees to do the same. The Board expressed their thanks to Lorna for her contribution to the work of the JCCP.

3. Items for Approval

a. JCCP Annual Report and Accounts

DS confirmed the decision of the AGM to approve the 2020 annual accounts and to continue with the appointment of Accountability as the JCCP approved Auditor.

4. Items for Discussion

a. JCCP Risk Registers

It was agreed that the PRIT Committee would review future versions of the two Risk Registers at its scheduled meeting prior to each Trustee Board. The Risk Registers were approved by the Board - **Action: KBH**

b. JCCP Ten Point Plan

DS indicated that this had been amazingly successful and had received over 500 responses from stakeholders and practitioners. DS advised that he had written article for the Aesthetic Nursing Journal summarising the responses – to be published August 2021.

c. APPG

DS provided an update on all of the actions and responses to the publication of the APPG report (published on the 21st July 2021). The JCCP has issued its own Press Release and DS appeared on a number of media channels outlining the JCCP position. In summary the JCCP has welcomed many of the recommendations, most of which reflect the JCCP Ten Point Plan. DS noted that the APPG had however not recommended restricting practice for injectables and fillers to suitably qualified/registered Health Care Professionals or to recommend the implementation of statutory regulation for the aesthetic profession.

d. JCCP Practitioner Register – Restricting Admission for Level 7 Injectables and Dermal Fillers to appropriately qualified and experienced registered Health Care Professionals

DS affirmed the JCCP's declared position that following the publication of the APPG Report the Council will not register any non– Health Care Professionals in part A of its register at L6 or L7.

Following full and open discussion Trustees agreed unanimously to confirm a decision to restrict access to its Practitioner Register and to its approved education and training programmes for Level 6 and 7 for Dermal Fillers and Injectables to suitably qualified/registered Health Care Professionals (HCPs) only.

JU reported that the recent JCCP Press Release outlining this position had been well received in the media and by professional health care associations and membership groups.

JS reiterated the position of BABTAC and asked that when discussing non – HCP's that reference should not always be made to beauty therapists as the only group included in this category.

e. Insurers Project Update

DS reported on the latest numbers on the register – 550. It was reported that the partnership with HFR is working well with new practitioners adding every month. It was noted that the Practitioner Register Committee continued to apply due diligence to ensure that all applicants

recruited to the register via this route met all of the requisite JCCP/CPSA standards for entry to the register.

f. Establishment of JCCP Corporate Membership Programme (CMP)

PB informed the Trustees that the Corporate Membership Programme is progressing well. The next meeting has been scheduled for 2nd September 2021. Further reviews of the CMP will be progressed regularly at scheduled PRIT meetings.

g. Stakeholder Council

Dates in November to be considered for a virtual event – theme to be regulation and the APPG proposals – **Agreed – Action – PB/DS/TG**

h. JCCP Partnership/MoU with ACE

MK declared an interest and left the meeting. DS reported that the JCCP had now reached agreement on a partnership proposal with ACE. DS advised that KBH had provided most helpful comments on the draft agreement that related to this partnership. DS sought agreement from Trustees to approve the previously circulated draft Memorandum of Understanding between the JCCP and ACE.

Agreed unanimously.

Action: DS/MK to agree Press Release and issue.

i. Complaints Reporting and Review

The Board received the quarterly report prepared by ST on complaints received by the JCCP over the last three months. ST indicated that there were many different types of complaint being received about practitioners, training companies, pharmacies etc and that this needed to be managed within the limited resources of the JCCP.

Action: Separate meeting to take place to define the scope for the receipt of future complaints by the JCCP involving DS/ST/DK and MK. **Admin to arrange.**

5. Items for Information

JCCP National Campaigns

DS reported that despite COVID there had been sustained progress in the following areas:

- **Mental Health Foundation** – Work has been completed in partnership with the MHF on the production of three information guides which were published on 19th July, 2021. The guides are targeted at young adults, parents and older adults. Dawn Knight has been instrumental in this work. The Board commended Dawn for her endeavours.

JU to consider how the guides can be hosted and disseminated on the new proposed JCCP Consumer website. **Action - JU**

- **Safety and Beauty** – No action since last Board meeting but the Group will meet next week. **Action: CL** to report back at next meeting.

a. Education and Training

Fast Track Assessment Centres –Project with Learnia in Cardiff has now been launched with effect from the 1st May, 2021. The JCCP has identified 4 experienced practitioners to pilot this project. Harley Academy and Cosmetic Courses have approached the JCCP to act as Part 2 - OSCE Centres for this programme. **Action: ML/DS** to consider and to report back at next Trustee Board meeting.

Specialist Registry mapping – DS reported that agreement has now been reached with the CPSA and BAD to confirm alignment and equivalence between the GMC Plastic Surgery and Dermatology Specialist Register curricula and the JCCP/CPSA Competency Framework for `level 7 Injectables and Dermal Fillers.

Agreed unanimously by all Trustees as a L 7 education/training equivalence route to Part A - Category 1 of the JCCP Practitioner Register

Action: DS to agree Press Release and issue.

Action: DS to issue Press Release next week.

DS invited JE to consider whether BCAM might also minded to map their new Specialist Examination process to the JCCP/CPSA standards.

Action: JE to review with the BCAM Board at their next meeting and to report back to the JCCP thereafter.

SB agreed the offer a similar ‘mapping opportunity’ to the BACN this matter for review in the context of the work they are undertaking on the design and formulation of a new Career Framework for Aesthetic Nurses.

Awarding Organizations Update – Qualifi have advised that they will be presenting a new L7 Injectables qualification for healthcare professionals only for consideration and approval by the Education and Training Committee in September 2021.

Applications by Education and Training providers – There are no outstanding applications at present.

Recruitment of Assessors – Three new Assessors have now been recruited Nurses – Jane La Ferla and Linda Mather and a Dentist – Jeremy Isaacs.

Dr Tristan Mehta, Jane La Ferla and Jeremy Isaacs have also been appointed as new members to the JCCP Education and Training Committee.

b. Marketing and Communications

Re-establishment of the Committee

The Committee is being re-established under the Chairmanship of John Underwood – new JCCP Trustee – Marketing and Communications. More to report at the next Trustee meeting regarding the formulation of a new communications strategy.

c. Consumer website

See earlier item.

d. Practitioner Register Committee

AR provided an update on progress at the PRC. The main activity has been the preparation of the Audit Report for the PSA (now submitted) and the 2021 Sampling exercise. DS thanked AR for work in this area. The PRC has now appointed a new Vice Chair – Patrick Palmer – an expert on public sector data analysis.

e. PRIT Update

KBH updated on the activities of PRIT. Sound progress was noted with a sound cash balance being retained. The JCCP was also considering two new potential charitable sponsors. The next meeting taking place on 3/8/2021 with additional members (Chairs of all JCCP Committees). PRIT will also assume responsibility for regular monitoring of the JCCP is to risk registers in the future.

f. CAG Update

AR provided an update on current projects:

- Safe and ethical product supply – project started. Trustees asked that the group look in particular at how a ‘Communications Campaign’ could be developed for members of the general public in this area – **Action – AR/JU.**
- Dermal fillers – a new Working group and brief to be developed linked to feedback on the 10 Point Plan/APPG Report outcome – **Action – AR/PC** – Report back at next meeting.
- Insurance Standards – AR reported that this was a new project area for CAG and an initial brief had been agreed. The project is being led by HFR. **Action: AR** to report back at next meeting.

Action- AR/PC to progress and report back at next meeting.

g. CPSA Update

DS informed the Trustees that he had asked the CPSA to invite a JCCP representative to attend future CPSA meetings and this has been agreed. DS informed the Trustees that the CPSA was due to review its standards in 2022 update of the CPSA standards at that time will also incorporate new modalities, such as ‘Cogs and Threads’ etc. Funding for this activity and for the review of the 2018 JCCP Competence Framework will be sought if at all possible.

h. Any Other Business

None.

6. Date of next Trustee Board meetings

22/09/2021, 24/11/2021 – 13:00 – 16.00 via Microsoft Teams