



# JCCP Board of Trustees Meetings

Date of meeting: 25/01/2023 13.00 – 15:00

## Minutes

Paul Burgess	✓
Claire Cherry	Apologies
Alex Armstrong	Apologies
Andrew Rankin	✓
Joan Scott	✓
Caroline Larissey	✓
David Sines	✓
Dawn Knight	✓
Mary Lovegrove	✓
Paul Charlson	Apologies
Sally Taber	✓
John Underwood	✓
Tracey Bell	Apologies
Mark Mikhail	✓
Victor Ktorakis	✓
Sharron Brown	Apologies
Dr Martyn King	✓
Mark Hope	Apologies
Michael Smith	Apologies
Cheryl Pitcher	Apologies
Gillian Kennedy	Apologies
Dr John Elder	Apologies

Kimberley Cairns	✓
Baljit Palmer	Apologies

# 1. Welcome and Apologies

Apologies – see above.

# 2. Minutes of JCCP Board of Trustees –23 November 2022.

The minutes were agreed. Correction to spelling Diane Hey.

# 3. Matters arising – DS

## a. Patient Survey Update - DK

DK reported that a research project involving a ‘National Survey on Patients and Complications in Aesthetics’ has now been launched with UCL London and supported by BAAPS and the CPSA. The survey is targeted to be completed by March 2023. The results will be analysed by UCL. DK indicated that a Press Release has been issued on this project. **Action:** Press release to be circulated to all Trustees (DK).

**Action:** DK/JU/KC to report back at next meeting - approval given to proceed.

## b. JCCP Project Officer

PB reported that discussions have been completed with Hamilton Fraser about a secondment for this post and that PB and DS had met the proposed candidate, Zoe Cooper. Financial arrangements have also been agreed between HF and the JCCP. ZC has had an initial briefing on the key priority work areas to be progressed during the initial 6-month secondment. PB has provided details for all key Trustees in the agreed work areas in order for them to be contacted for an initial briefing for ZC.

**Action:** PB/EH to report back on progress at next Board meeting.

### **c. Strategy Review**

DS introduced the summary of the JCCP Strategy Review paper and referred Trustees to the JCCP Operational Plan that had been previously circulated. Trustees approved both documents.

### **d. JCCP Grand Parenting Scheme**

AR outlined the detail of a JCCP Grand Parenting Scheme agreed with BCAM for its members. AR reported that 3 BCAM members had been successfully processed through the scheme and joined the JCCP Register. AR is acting as the JCCP Independent Auditor for this programme.

## 4. ITEMS FOR APPROVAL

### **a. Updated Risk Registers –**

Noted and approved. MK suggested a discussion with the new JCCP project officer about how recruitment to the JCCP register could be increased by working with ACE. **Agreed.**

### **b. Project Consultancy Fund**

PB outlined the proposal for a new JCCP Project Consultancy Fund. Trustees agreed that this would be important as more detailed specialist work will be required in response to the Government Public Participation process associated with licensing. PB indicated that discussions were already taking place with a number of the Pharma companies and Pharmacies about joint working and matched funding. **Approved. Report back at next meeting.**

## 5. Items for Discussion

### **a. Corporate Membership Programme (CMP) Update**

PB reported that the next meeting will be on 13<sup>th</sup> February 2023.

### **b. Complaints Update**

ST and DK provided a detailed update and reported that a number of significant events had taken place since the last meeting of the Trustees:

- Focus with the ASA on issues associated with advertising for 'Botox Models'.

Working with Environmental Health Officers with regard to classification of lottery incentives as gambling and thereby contravening 'gambling laws' and standards.

DS reported that an article will be published in the JAN Magazine in March on advertising/gambling rules in aesthetics.

### c. Draft Annual Report

Trustees approved the draft JCCP Annual Report which will be sent to the PSA and published with the Annual Accounts later in the year. **Action: DS**

## 6. ITEMS FOR INFORMATION

- **'Safety in Beauty'**

CL reported that the main activity in this area was being managed a 'Beauty Industry Group' Task and Finish Group led by Diane Hey with a focus on identifying procedures that could become in scope as part of a proposed licensing scheme in England.

- **Political Activity and Regulation**

DS provided a detailed briefing on the latest round of political activity and announcements with regard to regulation. DS indicated that the JCCP had received a response from Maria Caldwell – Minister – DHSC to the letter sent by the JCCP, BBC and CIEH requesting an update on the proposals for licensing and other measures linked to the Health and Social Care Act, 2022. DS reported a very positive response and commitment from the Minister to the licensing proposals. **Action: DS to issue Press Release on this early next week.**

AR reported that a draft paper had been prepared by a CAG sub-group was now being reviewed by a number of key stakeholders including the CPSA, Beauty Industry Group, Professional Associations, CQC, MHRA etc. This paper focuses on identifying procedures that could become in scope as part of a proposed licensing scheme in England.

CL raised the difficult issue of tattooing and licensing. DS responded that this issue was also considered during the HEE process and was still to be resolved.

## 7. Education and Training Committee Feedback

MJL reported that the Committee was still dealing with issues associated with membership and potential conflicts of interest. ML indicated that recently a number of highly experienced and qualified people had come forward to join the Committee and these were being processed.

### **Actions**

- All members of the Committee must submit a 'Declaration of Interest' form before the next Committee or they will not be able to attend.

- All members to be reminded that non-attendance of two meetings in a row would contravene the JCCP governance rules and that they would have to explain absence to the Chair.

ML informed the Trustees that the next Education & Training Webinar would focus on psychological issues and aesthetic treatments. More details to follow. **Action - ML**

## 8. Marketing and Communications

JU provided an update on key issues around marketing and communications and indicated that the Committee would now move forward with the appointment of a 'Project Officer' to support its activities.

**Action:** JU to meet with ZC and dates to be set for the rest of the year for MARCOM meetings.

JU confirmed that he was currently updating the JCCP 'Narrative' document to align with current JCCP strategic priorities and national policy trends etc.

**Action:** JU to revise and circulate the JCCP Narrative statement to Trustees.

JU provided a summary of the latest figures from our social media provider. All trends are upward.

## 9. Practitioner Register Committee Update

AR reported that registrations had now reached 702. Meetings had been held with HF looking at streamlining the various processes for joining the JCCP and future policy on renewals. **Action: AR to report back at next meeting.**

## 10. CAG Update

AR reported that the CAG Group was now being very well attended and was focussing in the following areas:

- Treatments in scope for a licence – paper has been produced and is being circulated to all key groups (see above).

## 11. CPSA Update

MH reported that the CPSA was also looking in detail about potential treatments in scope for the licence and would coordinate its views with CAG. **Action: AR/MH**

## 12.AOB

DS reported that he was meeting the Director of the Mental Health Foundation who was in the process of leaving to seek his continued engagement with the JCCP.

## 13. Date for future Trustee Board meetings:

23<sup>rd</sup> March 2023 at 1300 – 16.00 – by Microsoft Teams