



JCCP

(Limited by Guarantee)

Registered Office: Station House, North Street, Havant, PO9 1QU

Web address: www.jccp.org.uk

MINUTES OF ANNUAL GENERAL MEETING

Held remotely on

13th July 2020 at 13.00

Order of business

1. Welcome and apologies

In Attendance

Professor David Sines CBE – Chairperson

Dr. Martyn King – Vice Chair

Dawn Knight – Patient/User

Sally Taber – Corporate Governance

Victor Ktorakis – Environmental Health Sector Representative

Professor Mary Lovegrove OBE – Chair of the Practitioner Register Committee

Andrew Rankin – Nursing and Associate Chair of the Practitioner Register Committee and Clinical Advisory Group.

Kirsty Ben Harris – Chair – PRIT Committee

Sharron Browne – Nurse and BACN Representative

Tracey Bell – Dentistry

John Underwood – Chair – Marketing and Comms Committee

Caroline Larissey – Beauty Therapy Sector

John Elder – Doctor and BCAM Representative

Eddie Hooker – Corporate Governance

Apologies

Mr. Alexander Woolard – Plastic Surgeon and CPSA Representative

Dr Paul Charlson – Doctor

Kirsty Benn-Harris – Trustee – Chair – PRIT Committee

Joan Scott – BABTAC

Gillian Kennedy – Merz – Non-Voting Member

Baljit Palmer – Galderma – Non-Voting Member

Tracey Bell – Dentistry

Executive Support

Paul Burgess MBE

2. Annual Report – Professor David Sines CBE, Executive Chair

David Sines provided a summary of the activity at the JCCP up until December 2021. Members noted the excellent progress made and placed on record thanks to David Sines for his contribution as the Executive Chair. David Sines thanked all Board Trustees for their support and inputs.

3. Annual Accounts – available in the Members area of www.jccp.org.uk

David Sines presented the accounts for the period and noted that the JCCP had delivered a very successful programme within the resources provided via donations and membership fees. David Sines placed on record his thanks to all those who had made donations. No questions were raised on the accounts.

Resolution

That the members of JCCP hereby note the approval of the unaudited financial statements for the year ended 31st December 2021 by the Trustees of JCCP at the meeting held on 25th May 2022.

That Accountably Ltd are reappointed as independent examiners to JCCP for the year ended 31st December 2022.

That the approved accounts and annual report are submitted to the Charity Commission.

Resolved unanimously – all members present agreed the above resolutions.

4. To Elect and Appoint the Chair of the JCCP Trustee Board.

Paul Burgess (Executive Support) informed the Trustees that Professor David Sines has nearly completed his 4 year term as Chair and that the Trustees were required to appoint a new Chair for the next 4 year period. Paul indicated that the JCCP had received a nomination from John Underwood to reappoint Professor David Sines for a further 4 year period. Paul asked the meeting if they would support Professor David Sines to stay in the meeting as the matter was discussed.

Agreed.

Following a discussion, the Board agreed the following:

- That a separate discussion take place on 'succession planning' immediately in order to manage the JCCP governance requirements.

- That a motion be made to reappoint Professor David Sines for a further 4 years as JCCP Chair with a provision that he had the right to stand down at any time during that period providing due notice was given.

Resolution

THAT the Trustees hereby undertake to appoint Professor David Sines as Chair of the JCCP Board of Trustees for a further 4 year period from July 2022.

Proposer

John Underwood

Seconded

Dr Martyn King

The vote was unanimous.

5. To note the existing Trustees and Officers of the JCCP Trustee Board as set out in the Annual Report

Noted

6. Any Other Business

None.

David Sines closed the meeting and thanked everybody for their support and attendance.