

## Work Standards for Chemical Peels and Skin Rejuvenation (CPSR)

Document JCCPWS 001 Minimum Requirements must be completed prior to using these audit guidelines.

<b>Scope</b>	
The Joint Council of Cosmetic Practitioners (JCCP) requires its members to self-certificate any premises or areas where any of the five modalities are performed.	<b>The five modalities are:</b> Botulinum Toxins (BTs), Dermal Fillers (DFs), Chemical Peels and Skin Rejuvenation (CPSR), Laser, Intense Pulsed Light and Light Emitting Diode. (LIPLLED), Hair Restoration Surgery (HRS).
The tool includes:	
<ul style="list-style-type: none"> <li>• a data collection sheet for minimum work standard requirements and modality specific requirements.</li> <li>• an action plan to support improvement plans.</li> </ul>	
<b>Information to help carry out the audit</b>	
<b>Services</b>	The audit should be carried out in all premises where CPSR is performed.
<b>Stakeholders</b>	The audit should involve clinical and non-clinical stakeholders.
<b>How to use the self-certification tool</b>	
<b>Modality Specific</b>	<p>Complete this section in addition to the minimum requirements, where a specific modality is performed. This section should be completed where the following is delivered: <b>Chemical Peels and Skin Rejuvenation (CPSR)</b>.</p> <p>Chemical peels involve the controlled, chemical destruction of skin at varying depths for cosmetic or medical indication. Peels can be classified as:<sup>1</sup></p> <p><b>Very Superficial:</b> destruction of surface dead skin cell layer. <b>Superficial:</b> destruction into viable epidermis <b>Medium depth:</b> full thickness destruction of entire epidermis into upper dermis <b>Deep:</b> destruction into reticular dermis – full ablative treatment, requires sedation, cardiac monitoring, performed in theatre. Deep peels are exempt from these work standards and should be performed in a CQC registered environment.</p>
<b>Action plan</b>	The action plan template can be used to develop and implement an action plan to take forward any areas of non - compliance.
<b>Frequency</b>	A self-assessment should be performed every 12 months.

<sup>1</sup> Health Education England (2015) Part One: Qualification requirements for delivery of cosmetic procedures.

## Requirements for CPSR

<b>Employer's name:</b>		<b>Number of employees:</b>	
<b>Modalities performed in this environment:</b>			
<b>Workplace address:</b>		<b>Main contact: (Name &amp; Tel No)</b>	

### Standard:

1	Safe and healthy working environment	Yes/No	Evidence / comments				
A	Where Medium depth peels are performed						
B	Is there a designated area where the modality is performed that allows the patient to be treated with privacy and dignity?						
C	Is the door to the clinical area lockable?						
D	Is there a clinical couch available with a multi positioning back rest?						
<b>Assessment of Standard 1:</b>		<b>Met</b>	<input type="checkbox"/>	<b>Part met</b>	<input type="checkbox"/>	<b>Not met</b>	<input type="checkbox"/>

2	Infection Control	Yes/No	Evidence / comments		
A	If medium depth peels are performed are floors of a material impervious and easy to clean? If individual floor tiles are used are tiles sealed? Where medium depth peels are performed is the area free from carpet?				
B	Where medium depth peels are performed are all ceilings, fixtures and fittings free from damage, with smooth impermeable surfaces that is easy to clean?				
C	Is there a dedicated hand wash sink in the treatment area which is not for dual purpose?				
D	Are premises and equipment kept clean and cleaning tasks done in line with current legislation and guidance?				

E	Are the premises and equipment visibly clean and free from odours that are offensive or unpleasant?		
F	Are all cleaning materials and equipment appropriate and suitable for use?		
G	Are gloves and aprons single use only?		
H	Is there evidence of a cleaning schedule including in between patients?		
I	Are liquid soap dispensers available with single use liquid soap cartridges or bottles?		
J	Are there disposable paper towels next to the hand basin?		
K	Is there a foot operated pedal bin placed near to the wash basin for the disposal of used paper towels?		
L	Where a power-assisted skin-needling device is being used, are the manufacturer's guidelines for appropriately cleaning the device and handpiece followed after each treatment?		
M	Where a power-assisted skin-needling device is being used, does the needle cartridge contain a backflow mechanism to prevent fluid being passed into the handpiece?		
N	Where skin-needling is being performed, is there a risk assessment in place relating to exposure to blood borne viruses and/or a policy for staff to be vaccinated against common blood borne viruses?		
O	Where skin-needling is being performed, is a sterile medical device (manual roller or needle cartridge for power-assisted devices) used for each treatment?		
<b>Assessment of Standard 2:</b>		<b>Met</b> <input type="checkbox"/>	<b>Part met</b> <input type="checkbox"/> <b>Not met</b> <input type="checkbox"/>

<b>3</b>	<b>Waste Management</b>	<b>Yes/No</b>	<b>Evidence / comments</b>
A	Is there a foot operated pedal bin for waste disposal?		
B	Is there a waste management policy detailing how waste is segregated if any clinical waste arises?		
C	If peels are supplied in glass containers are sharps containers available which comply with British Standards BS7320 and UN3291?		
D	If sharps containers are used are they collected by licensed contractors with		

transfer documents available?			
<b>Assessment of Standard 3:</b>	<b>Met</b> <input type="checkbox"/>	<b>Part met</b> <input type="checkbox"/>	<b>Not met</b> <input type="checkbox"/>

<b>4</b>	<b>Personal protective equipment (PPE)</b>	<b>Yes/No</b>	<b>Evidence / comments</b>
A	Is PPE, if appropriate located close to the point of use?		
B	Is PPE stored to prevent contamination in a clean/dry area until required for use and expiry dates adhered to?		
C	Is single use PPE used?		
D	Is PPE disposed of after use into the correct waste stream?		
<b>Assessment of Standard 4:</b>		<b>Met</b> <input type="checkbox"/>	<b>Part met</b> <input type="checkbox"/> <b>Not met</b> <input type="checkbox"/>

<b>5</b>	<b>Data Protection</b>	<b>Yes/No</b>	<b>Evidence / comments</b>
A	Is there a documented privacy policy available for patients to view?		
B	Are clinical records kept in lockable rooms or cabinets?		
C	Is access to lockable rooms or cabinets where clinical records are kept restricted to authorised staff?		
D	Are there adequate processes in place for the safe disposal of confidential information?		
<b>Assessment of Standard 5:</b>		<b>Met</b> <input type="checkbox"/>	<b>Part met</b> <input type="checkbox"/> <b>Not met</b> <input type="checkbox"/>

<b>6</b>	<b>Accidents, incidents and first aid</b>	<b>Yes/No</b>	<b>Evidence / comments</b>
A	Is there evidence of a policy for adverse events which includes reporting events to the manufacturer? <i>EU requirement adverse event policy notified to the register person within 24 hours.</i>		
B	Is there eye wash available in the treatment area and clear instructions on how to use it?		
C	<i>Lorna – should we add anything here about allergies and management of?</i>		
<b>Assessment of Standard 6:</b>		<b>Met</b> <input type="checkbox"/>	<b>Part met</b> <input type="checkbox"/> <b>Not met</b> <input type="checkbox"/>

<b>7</b>	<b>Storage of chemical peels</b>	<b>Yes/No</b>	<b>Evidence / comments</b>
A	Is there evidence that the manufacturer guidelines have been followed in regards		

to storage? <i>Nb. Some peels need to be locked away and kept in a clinical environment.</i>		
<b>Assessment of Standard 7:</b>	<b>Met</b> <input type="checkbox"/>	<b>Part met</b> <input type="checkbox"/> <b>Not met</b> <input type="checkbox"/>

<b>8</b>	<b>Advertising and Marketing</b>	<b>Yes/No</b>	<b>Evidence / comments</b>
A	Do adverts allow sufficient time between consultation and treatment in order for the client to consider consent?		
B	Is information about the CPSR modality to be performed given in a balanced and factual manner?		
C	If images are used on the premises and/or the associated website are claims realistic about treatments outcomes?		
D	There are no promotional tactics, such as 'two-for-one' offers to encourage patients to make ill-considered decisions?		
E	Is advertising aimed at adults only and not targeted at teenagers below the age of eighteen?		
<b>Assessment of Standard 8:</b>		<b>Met</b> <input type="checkbox"/>	<b>Part met</b> <input type="checkbox"/> <b>Not met</b> <input type="checkbox"/>

**Assessment Outcome:**

Recommendation:	Accept <input type="checkbox"/>	Accept with action plan <input type="checkbox"/>	Reject <input type="checkbox"/>
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Risk category:	High <input type="checkbox"/>	Medium <input type="checkbox"/>	Low <input type="checkbox"/>
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**The Employer or their representative:**

(Please sign to agree that this is an accurate record of the assessment)

Signed:	Print name:	Job title:	Date:
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Assessment undertaken by:

Name:	Job title:	Date:
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Quality assured by:

Name:	Job title:	Date:
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Assessment type:

Initial assessment <input type="checkbox"/>	Re-assessment <input type="checkbox"/>	Other (please specify):	Date of next assessment:
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Action Plan				
Ref	Action required	By who	Target date	Completed (signed of)

Action plan prepared by:  Agreed by:

Signed:  Date:

Action plan review dates: