

# PURPOSE OF THE JCCP OVERSIGHT COMMITTEE

To act as an independent governance and oversight committee established by the JCCP Trustee.

## FUNCTIONS

The functions of the Committee shall be:

- (a) to review the financial statements of the JCCP and significant financial reporting policy issues.
- (b) to advise on the adequacy of the Organisation's internal controls and risk management systems, and to review risk assessment and business continuity effectiveness in the Organisation and the comprehensiveness of existing process for risk management.
- (c) to exchange information with, and review the effectiveness of, the Organisation's designated sub- committees.
- (d) to provide, upon request, advice to the Executive Chair and Registrar on cross-cutting or strategic issues not covered by or referred by other Committees.
- (e) to prepare an annual operating report on the activities of the JCCP, conclusions, recommendations and, where necessary, interim reports on key areas of concern.
- (f) to oversee key policy areas and strategic issues concerning the development of the JCCP as recommended by the Trustee Board and/or the Executive Chair and Registrar.
- (g) to ensure that the JCCP develops its activities in line with the strategic needs of the non-surgical sector and in particular oversee arrangements for the proposed new licensing schemes in England and any changes occurring within the rest of the UK.
- (h) to ensure that the JCCP has the necessary resources it requires to deliver its functions.
- (i) to oversee the effectiveness of the JCCP annual Operational Plan.
- (j) to make recommendations to the JCCP Trustee Board and/or JCCP sub committees on the outcome of oversight activities.

The JCCP Trustee Board may from time to time ask the Oversight Committee to consider strategic issues or operational matters that related to the work JCCP Committees.

# COMPOSITION

Vice Chair – JCCP (Chair of the Oversight Committee)

Co – Chairs CAG

Chair JCCP Marketing & Comms Committee

Chair JCCP practitioner Register Committee

Chair JCCP Education & Training Committee.

## Support

JCCP Executive Support Officer

JCCP Policy and Operations Manager

The JCCP Executive Chair & Registrar can attend on an optional basis.

## Information Requirements

The Committee should ensure that arrangements are in place to enable it to discharge its functions effectively, including the timely delivery of information in an appropriate and usable form to include:

JCCP Trustee Board minutes

Minutes of all JCCP Sub Committees.

JCCP Operational Plan

JCCP Financial information

JCCP licensing documentation

JCCP annual report

PSA action notices

## Budget

The Oversight Committee has no budget responsibility.

# Frequency of Meetings

To be determined by the Chair.